

# Individual Decisions

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The attached report will be taken as an  
Individual Portfolio Member Decisions on:

14<sup>th</sup> December 2006

<b>Ref:</b>	<b>Title</b>	<b>Portfolio Member</b>	<b>Page No.</b>
ID1091	West Berkshire Council Forward Plan - January to April 2007	Leader of the Council	1

## Individual Decision

<b>Title of Report:</b>	<b>West Berkshire Forward Plan – January 2007 to April 2007</b>		
<b>Report to be considered by:</b>	<b>Leader of Council</b>	<b>on:</b>	<b>14<sup>th</sup> December 2006</b>
<b>Forward Plan Ref:</b>	ID1091		

### Purpose of Report:

To advise Members of items to be considered by West Berkshire Council over the next 4 months.

### Recommended Action:

That the Leader of the Council agree and where appropriate amend the West Berkshire Council Forward.

### **Reason for decision to be taken:**

It is a statutory requirement that a Forward Plan be produced.

### **List of other options considered:**

N/A

### **Key background documentation:**

None

<b>Portfolio Member:</b>	Councillor Graham Jones
<b>Tel. No.:</b>	(01235) 762744
<b>E-mail Address:</b>	gjones@westberks.gov.uk

### **Contact Officer Details**

<b>Name:</b>	Moira Fraser
<b>Job Title:</b>	Policy Executive
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## Supporting Information

### 1. Background

- 1.1 The Forward Plan attempts to cover all decisions, not just those made by the Executive, which the Authority intends to make over the next 4 months. The Forward Plan, attached as Appendix A, also shows the decision path of each item so far including Council, Executive and Overview and Scrutiny Committee.
- 1.2 As part of the continuing development of the Forward Plan we have now incorporated all Plans and Policies which are required to be approved by the Council under the Constitution. These items have been linked to the appropriate meetings of the Executive and Overview and Scrutiny Committee.

## Appendices

Appendix A – Executive Forward Plan – January 2007 to April 2007

## Implications

<b>Policy:</b>	As set out in the report
<b>Financial:</b>	There are no financial implications for the Council

## Consultation Responses

<b>Members:</b>	
<b>Leader of Council:</b>	Leader of the Council was consulted by letter on the 17 November 2006
<b>Overview &amp; Scrutiny Commission Chairman:</b>	OSC Chairman consulted by letter on the 17 November 2006
<b>Ward Members:</b>	N/a
<b>Opposition Spokesperson:</b>	N/a
<b>Policy Development Commission Chairman:</b>	N/a
<b>Local Stakeholders:</b>	The West Berkshire Council Forward Plan will be published the first working day after the Individual Decision is signed.
<b>Officers Consulted:</b>	Nick Carter, John Ashworth, Margaret Goldie, Teresa Bell, Steve Clark, Katharine Durrant and there has been widespread consultation with senior managers across the Authority on the content of the Forward Plan. Given its rolling nature this consultation will be ongoing.
<b>Trade Union:</b>	Not sought

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# West Berkshire Council Forward Plan

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APPENDIX A



# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
<b>JANUARY 2007 (Individual Decision(s))</b>									
ID1327	<b>Newbury Parking Study - Zones SW1 &amp; SW2 Review</b> <i>Purpose: To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions within Zones SW1/SW2 of the Newbury Parking Strategy and to seek approval of Officer recommendations.</i>	ID	ID - 08/01/07	Environment	Andrew Garratt (2491)	Keith Chopping		20/12/06	
ID1291	<b>New Policy for Gypsy &amp; Travellers in West Berkshire</b> <i>Purpose: To provide a new policy for gypsy and travellers in West Berkshire.</i>	ID	ID - 08/01/07	Environment	Bill Jennison (2560)	Geoff Findlay		20/12/06	Moved from November
ID1326	<b>Newbury Parking Study - Zone C1</b> <i>Purpose: To advise Members of results of statutory and public consultation to introduce waiting restrictions within Zone C1 of the Newbury Parking Strategy and to seek approval of Officer recommendations.</i>	ID	ID - 08/01/07	Environment	Andrew Garratt (2491)	Keith Chopping		20/12/06	
ID1328	<b>Newbury Parking Study - Zone W1 Review</b> <i>Purpose: To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions within Zone W1 of the Newbury Parking Strategy and to seek approval of Officer recommendations.</i>	ID	ID - 08/01/27	Environment	Andrew Garratt (2491)	Keith Chopping		20/12/06	
ID1322	<b>Cold Ash Hill, Parking Restrictions</b> <i>Purpose: To advise Members of the results to statutory and public consultation to introduce waiting restrictions on Cold Ash Hill, Cold Ash and to seek approval of Officer recommendations.</i>	ID	ID - 08/01/07	Environment	Andrew Garratt (2491)	Keith Chopping		27/12/06	

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may, however, change and you are advised to contact:  
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# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
ID1121	<b>West Berkshire Forward Plan - February 2007 - May 2007</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 11/01/07	Chief Executive	Moira Fraser (2045)	Graham Jones		04/01/07	
ID1347	<b>Interim Sub-Regional Housing Strategy for Berkshire</b> <i>Purpose: To seek Member approval for the Interim Sub-Regional Housing Strategy for Berkshire.</i>	ID	ID - 11/01/07	Community Services	Mel Brain (2403)	Marcus Franks		04/01/07	
ID1356	<b>Grit Bin - Glendale Avenue, Newbury</b> <i>Purpose: To consider request for removal or repositioning of grit bin in Glendale Avenue.</i>	ID	ID - 15/01/07	Environment	Melvyn May (2873)	Keith Chopping		08/01/07	
ID1336	<b>Newbury Town Centre Pedestrian Priority Area - Prohibition of Driving</b> <i>Purpose: To advise Members of the consultation results to introduce a Prohibition of Motor Vehicles during the core period and a one way traffic system within the pedestrian enhanced area of Newbury and to seek approval of Officer recommendations.</i>	ID	ID - 08/01/07	Environment	Andrew Garratt (2491)	Keith Chopping		20/12/06	
<b>11 JANUARY 2007</b>									
GAC1097	<b>Update of Internal Audit Work</b> <i>Purpose: To inform Members of the outcome of internal audit work for the last six months.</i>	GAAC		Chief Executive	Ian Priestley (2253)	Laszlo Zverko		04/01/07	
EX1342	<b>A4 Corridor Study Proposals</b> <i>Purpose: To agree an outline programme of improvements for the A4 between Robin Hood Roundabout, Newbury and M4 Junction 11 at Theale. The improvements are to inform the planning process to secure funding from future developments along the route.</i>	EX	Exec - 11/01/07	Environment	Jon Winstanley (2087)	Keith Chopping		04/01/07	

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# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
EX1210	<b>Half Year Report and Statement of Purpose of the Adoption Service</b> <i>Purpose: To consider the report in compliance with Adoption Regulations.</i>	EX	Exec - 11/01/07	Children and Young People	Maggie Short (3101)	Graham Pask		04/01/07	
EX1350	<b>Deletion of a Post Resulting in a Redundancy Payment</b> <b>(paragraph 2 information identifying an individual)</b> <i>Purpose: To seek permission for the deletion of a post that would result in a redundancy payment.</i>	EX	Exec - 11/01/07	Chief Executive	Rob O' Reilly (2358)	Anthony Stansfeld		04/01/07	
EX1309	<b>Local Area Agreement - 2007/08 Refresh</b> <i>Purpose: To seek approval for the 2007/08 refresh of the Local Area Agreement.</i>	EX	Exec - 11/01/07	Chief Executive	Andy Day (2459)	Graham Jones		04/01/07	
EX1307	<b>East of Area Office - Calcot</b> <i>Purpose: To inform Members of the opportunity to establish an East of Area Office.</i>	EX	Exec - 11/01/07	Chief Executive	Sean Anderson (2149)	Graham Jones		04/01/07	Moved from the 19th October Executive meeting to allow further negotiations to take place
EX1211	<b>Statement of Purpose of the Fostering Service</b> <i>Purpose: To consider the Statement of Purpose in compliance with Fostering Regulations.</i>	EX	Exec - 11/01/07	Children and Young People	Maggie Short (3101)	Graham Pask		04/01/07	
EX1348	<b>Disposal of Former BAPTIE Training Centre Sulhamstead</b> <i>Purpose: To obtain authority to proceed with sale of above site for £200k with clawback.</i>	EX	Exec - 11/01/07	Chief Executive	Colin Broughton (2833)	Anthony Stansfeld		04/01/07	
EX1302	<b>HR Service Review</b> <i>Purpose: To recommend changes to the Structure of the HR Service.</i>	EX	Exec - 11/01/07	Chief Executive	Rob O' Reilly (2358)	Anthony Stansfeld		04/01/07	moved from Nov to allow consultation with teachers

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# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
EX1310	Leisure Centres Management Contract - Selection of a Preferred Bidder (Paragraph 3 - information relating to financial/ business affairs of particular person) <i>Purpose: To appoint a preferred bidder for the Council's Leisure Centres Management Contract.</i>	EX	Exec - 11/01/07	Community Services	Adrian Jones (2577)	Marcus Franks	Yes	04/01/07	May be Part I and Part II
NAF1351	Petition Relating to a Controlled Pedestrian Crossing on Andover Road <i>Purpose: To respond to a petition submitted at a previous Newbury Area Forum meeting.</i>	NAF		Environment	Andrew Garratt (2491)	Keith Chopping		10/01/07	
<b>FEBRUARY 2007 (Individual Decision(s))</b>									
ID1330	Theale Parking Strategy <i>Purpose: To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions as part of the Theale Parking Strategy and to seek approval of Officer recommendations.</i>	ID	ID - 01/02/07	Environment	Andrew Garratt (2491)	Keith Chopping		01/02/07	
ID1329	Hungerford Parking Strategy <i>Purpose: To advise Members of results of statutory and public consultation to introduce and amend the existing waiting restrictions as part of the Hungerford Parking Strategy and to seek approval of the Officer recommendations.</i>	ID	ID - 01/02/07	Environment	Andrew Garratt (2491)	Keith Chopping		08/02/07	
ID1159	West Berkshire Forward Plan - March 2007 - June 2007 <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 15/02/07	Chief Executive	Maira Fraser (2045)	Graham Jones		08/02/07	

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# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
<b>22 FEBRUARY 2007</b>									
EX1197	<b>Budget Monitoring Report - Quarter 3</b> <i>Purpose: To update Members on the budget monitoring position.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	Simon Freeman (2249)	Laszlo Zverko		Exec - 15/02/07 OSC - TBA	
EX1200	<b>Establishment Monitoring - Quarter 3</b> <i>Purpose: To update Members on staffing levels across the Council.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	Rob O'Reilly (2358)	Anthony Stansfeld		Exec - 15/02/07 OSC - TBA	
EX1092	<b>Risk Management Strategy</b> <i>Purpose: To present the Council's Risk Management Strategy.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	Ian Priestley (2253)	Anthony Stansfeld		Exec - 15/02/07 OSC - TBA	
EX1279	<b>Strategic Risk Register</b> <i>Purpose: To approve the Council's Strategic Risk Register.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	Ian Priestley (2253)	Anthony Stansfeld		Exec - 15/02/07 OSC - TBA	
EX1229	<b>Capital Programme Monitoring - Quarter 3</b> <i>Purpose: To report the progress on the Capital Programme for the Third Quarter 2006/07.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	Andy Walker (2433)	Laszlo Zverko		Exec - 15/02/07 OSC - TBA	
EX1303	<b>Nursery Admissions Policy</b> <i>Purpose: To agree the Nursery Admissions Policy.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Children and Young People	Malcolm Berry (2770)	Graham Pask		Exec - 15/02/07 OSC - TBA	

# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
EX1337	<b>Clean Neighbourhood and Environment Act - "Enviro Crime" - Task Group Report</b> <i>Purpose: To report the recommendations of the Safer, Stronger and Sustainable Policy Development Commission</i>	EX	Exec - 22/02/07	Environment	Carole Ruse/ Andrew Deacon (2972)	Geoff Findlay		Exec - 15/02/07 OSC - TBA	
EX1220	<b>Level One Performance Monitoring - Quarter 3</b> <i>Purpose: To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX OSC	Exec - 22/02/07 OSC - TBA	Chief Executive	David Baker (2083)	Graham Jones		Exec - 15/02/07 OSC - TBA	
EX1186	<b>Engagement Strategy</b> <i>Purpose: To approve the Council's Strategy for involving local people in decision making.</i>	EX	Exec - 22/02/07	Chief Executive	Jason Teal (2102)	Anthony Stansfeld		Exec - 15/02/07 OSC - TBA	Moved from September 2006 Executive.
EX1304	<b>Home to School Transport</b> <i>Purpose: To begin consultation process.</i>	EX	Exec - 22/02/07	Children & Young People	Malcolm Berry (2770)	Graham Pask		Exec - 15/02/07 OSC - TBA	
EX1297	<b>Three - Year Adult and Community Learning Development Plan 2007/08 -2009/10</b> <i>Purpose: To approve the Three Year Adult and Community Learning Development Plan 2007/08-2009/10.</i>	EX	Exec - 22/02/07	Children and Young People	Moyra Blake (2059)	Graham Pask		Exec - 15/02/07 OSC - TBA	
EX1098	<b>Procurement Strategy</b> <i>Purpose: To present the Council's Procurement Strategy.</i>	EX	Exec - 22/02/07	Chief Executive	Tom Herring	Laszlo Zverko		Exec - 15/02/07 OSC - TBA	moved from Jan Exec at CB's request
C1275	<b>Community Plan</b> <i>Purpose: To present the Community Plan.</i>	EX C	Exec - 22/02/07 Council - 01/03/07	Chief Executive	Mark Harris (2568)	Graham Jones		14/02/07	

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# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
C1277	<b>Annual Revenue Budget 2007/08</b> <i>Purpose: To approve the Annual Revenue Budget 2007/08.</i>	EX C	Exec - 22/02/07 Council - 01/03/07	Chief Executive	Andy Walker (2433)	Laszlo Zverko		14/02/07	
C1278	<b>Capital Strategy and Programme</b> <i>Purpose: To present the Capital Strategy and Programme.</i>	EX C	Exec - 22/02/07 Council - 01/03/07	Chief Executive	Andy Walker (2433)	Laszlo Zverko		14/02/07	
C1280	<b>Local Government Act 2003- Borrowing Limits and Annual Investment Strategy 2007/08</b> <i>Purpose: In compliance with the Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	EX C	Exec - 22/02/07 Council - 01/03/07	Chief Executive	Andy Walker (2433)	Laszlo Zverko		14/02/07	
C1276	<b>Corporate Plan</b> <i>Purpose: To present the Corporate Plan.</i>	EX C	Exec - 22/02/07 Council - 01/03/07	Chief Executive	Nigel Owen	Graham Jones		14/02/07	
<b>MARCH 2007 (Individual Decision(s))</b>									
ID1298	<b>Speed Limit Review 2007</b> <i>Purpose: To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group.</i>	ID	ID - 15/03/07	Environment	Andrew Garratt (2491)	Keith Chopping		08/03/07	

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Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
ID1346	<b>A339 Winchcombe Road/ Greenham Road - 40mph speed limit</b> <i>Purpose: To advise Members of the results of the Statutory Consultation on the proposal to introduce a 40mph speed limit and to seek approval of Officer recommendations.</i>	ID	ID - 01/03/07	Environment	Nel Stacey (3207)	Keith Chopping		21/02/07	
ID1345	<b>A339 Greenham - 50mph speed limit</b> <i>Purpose: To advise Members of the results of the Statutory Consultation on the proposal to introduce a 50mph speed limit and to seek approval of Officer recommendations.</i>	ID	ID - 01/03/07	Environment	Nel Stacey (3207)	Keith Chopping		21/02/07	
ID1160	<b>West Berkshire Forward Plan - April 2007 - July 2007</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 15/03/07	Chief Executive	Moira Fraser (2045)	Graham Jones		08/03/07	
<b>APRIL 2007 (Individual Decision(s))</b>									
ID1187	<b>West Berkshire Forward Plan - May 2007 - August 2007</b> <i>Purpose: To advise Members of items to be considered by West Berkshire Council over the next four months.</i>	ID	ID - 13/04/07	Chief Executive	Moira Fraser (2045)	Graham Jones		05/04/07	
<b>5 APRIL 2007</b>									
EX1221	<b>Level One Performance Monitoring - Quarter 3</b> <i>Purpose: To outline performance levels across the Council and to consider, where appropriate, the remedial action that is required.</i>	EX OSC	Exec - 05/04/07 OSC - TBA	Chief Executive	David Baker (2083)	Graham Jones		27/03/07	

# West Berkshire Council Forward Plan - January 2007 to April 2007

Reference	Decision and Purpose	Decision Body	Decision Path	Service Area	Contact & Ext. No.	Lead Member	Part II	Date Report Published	Notes
EX1231	<b>Home to School Transport</b> <i>Purpose: To determine a Home to School Transport Policy for the 2007/08 Academic Year.</i>	EX OSC	Exec - 05/04/07 OSC - TBA	Chief Executive	Malcolm Berry (2770)	Graham Pask		27/03/07	
EX1232	<b>School Term Dates for 2008/09, 2009/10, 2010/2011</b> <i>Purpose: To advise the Executive of the proposed term dates for West Berkshire Schools and to seek approval for the 2008/09 term dates and the provisional dates for 2009-10 and 2010-2011.</i>	EX OSC	Exec - 05/04/07 OSC - TBA	Chief Executive	Malcolm Berry (2770)	Graham Pask		27/03/07	
EX1349	<b>Progress on the Underwood Road Shopping Precinct</b> <i>Purpose: To report back to Members on the progress made in respect of the Underwood Road Shopping Precinct, Calcot</i>	EX OSC	Exec - 05/04/07 OSC - TBA	Chief Executive	Nick Carter (2101)/ David Holling (2422)	Graham Jones		27/03/07	
EX1293	<b>Annual Satisfaction Survey</b> <i>Purpose: To inform Members of the opinions of residents of West Berkshire with regard to their quality of life and the services they receive from the Council.</i>	EX	Exec - 05/04/07	Strategy and Resources	Jessica Broom (2591)	Graham Jones		27/03/07	
EX1230	<b>School Admission Arrangements 2008/09</b> <i>Purpose: To determine the LEA's Admission Arrangements for Community and Voluntary Controlled Schools and Co-ordinated Admission Schemes for 2008/09.</i>	EX	Exec - 05/04/07 OSC - TBA	Chief Executive	Malcolm Berry (2770)	Graham Pask		27/03/07	